# **Personalization Guidelines**

# Business Gifts Designed just the way you want them!

Our Business Gift Account Managers are ready to assist you with your Custom order. You can supply your custom enclosures (up to and including 5" x 4" sizing) or business cards and we will include one with each gift free of charge. Simply call 1.800.433.1787 for more details.

# Gift Tin and Box logo imprinting details

Please submit artwork via EPS file or high res JPEG file (600ppi or higher) and PMS color codes. There is a **one** time set-up fee of \$90\*. The screen charge for 1 color logo is \$90 and the screen charge for 2 color logo is \$165. We will send you a PDF with your logo in place for your approval. Our logo imprinting facility is located on site so our lead times are quick! Please allow 1 week after approval of your art. Minimums may apply.

## Ribbon imprinting Details

Ribbon color choices include – white, black, royal blue, red and forest green. Ink colors include – metallic gold or metallic silver and Black. Please submit artwork via EPS file or high resolution JPEG file (600ppi or higher). Plate charge is \$90. Ribbon purchase - \$50 per roll. Our logo imprinting facility is located on site so our lead times are quick! Please allow 2 weeks after approval of your art.

### **Custom Cookie Stickers**

Cookie stickers are available in 4"x 2.5" rectangle or 3" circle. Stickers are printed on white matte or clear labels. Clear labels are available in rectangle only. There is a .20 charge per sticker for printing. Please allow 1 week after approval of your art.

### Custom Business Gifts by Cheryl's

We have the ability to design a gift for your special event or program including custom containers, candies, baked goods, sweet and salty snacks, **logo enclosure cards** and **logo cookie stickers.** 

Minimums and lead times apply. Please contact your Account Manager for more details on some of the other ways that we can personalize your business gifts.